National Insurance Company Limited

**Picture**

Please paste your **recent passport size color photograph**

Karachi

# APPLICATION FORM

**Personal Information: Use CAPITAL letters only (Mandatory).**

**POST APPLIED FOR** :

## Full Name:

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Father’s/Name:

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Email:

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| Applicant CNIC #: |  |  |  |  |  | - |  |  |  |  |  |  |  | - |  |

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| Date of Birth : |  |  |  |  |  |  | Marital Status: | Yes |  | No |  |

**D D M M Y Y**

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| --- | --- | --- | --- | --- | --- | --- |
| Religion: | Muslim |  | Non Muslim |  | In case of Non Muslim specify your Religion: |  |

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**Phone/Mobile No:**

**Address:**

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**Academic Information**: **(Attach attested copies of your academic and other certificates/documents).**

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| --- | --- | --- | --- | --- | --- |
| **Certificate Degree Level** | **Degree Title** | **Specialization/ Major Subject** | **Passing Year** | | **Board/University/ Institute** |
| **From** | **To** |
|  |  |  |  |  |  |
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**Professional Qualification**: **(Attach attested copies).**

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| --- | --- | --- | --- | --- | --- | --- |
| **Certificate/Degree** | **Marks Obtained** | **Total Marks** | **Grade/ Division** | **Year** | | **Board/University/ Institute** |
| **From** | **To** |
|  |  |  |  |  |  |  |
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**Employment Record**: **(Attach attested copies).**

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| --- | --- | --- | --- | --- | --- |
| **Sr.#** | **Organization/Employer Name** | **Job Title** | **Job Duration** | | **Specified in year(s)** |
| **From** | **To** |
| 1. |  |  |  |  |  |
| 2. |  |  |  |  |  |
| 3. |  |  |  |  |  |
| 4. |  |  |  |  |  |

**Days Months Years**

Total Job relevant Post Qualification Experience as on closing date of application:

**Skill (optional)**: **(Attach certificate copies).**

|  |  |  |
| --- | --- | --- |
| **Sr.#** | **Description** | **Proficiency Level (Beginner/intermediate/Advance)** |
|
| 1. |  |  |
| 2. |  |  |

**Training (optional)**: **(Attach certificate copies).**

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| --- | --- | --- | --- |
| **Sr.#** | **Description** | **Duration** | |
| **From** | **To** |
| 1. |  |  |  |
| 2. |  |  |  |

**Language (optional)**: **(Attach certificate copies).**

|  |  |  |
| --- | --- | --- |
| **Sr.#** | **Description** | **Proficiency Level (Beginner/intermediate/Advance)** |
| 1. |  |  |
| 2. |  |  |

# Undertaking By the Applicant:

I d/s/w of do hereby solemnly declare and affirm that I have filled-up the application form as per instructions given below. In case of any information contained herein is found at any stage be untrue, false, my candidature can be cancelled at any stage (even after employment, if so revealed later), and I shall be liable to legal action.

Date : Applicant’s Signature

**GENERAL INSTRUCTION/INFORMATION**:

* Please fill in the Application Form properly with complete and correct information/answers.
* Please do not leave any relevant field blank, otherwise your application will not be considered.
* Incorrect or false information may result in cancellation of your candidature at any stage, even after employment, and also proceeding of a legal action.
* Attach your recent Passport Size Photograph.
* Attach a copy of Valid CNIC.
* Attach an updated CV.
* Attach copies of all documents related to academic and professional qualification.
* The application form, available on the NICL website at [www.nicl.com.pk/career](http://www.nicl.com.pk/career). The Application must be submitted along with all required documents, addressed to the General Manager (HR), National Insurance Company Ltd, 3rd Floor, NIC Building, Abbasi Shaheed Road, Karachi. Applications should be submitted within 15 days from the date of this advertisement. **Alternatively**, interested candidates may apply online within 15 days of the advertisement by sending an email with the subject "Hiring of Chief Medical Officer (Lahore)" at [career@nicl.com.pk](mailto:career@nicl.com.pk), attaching the completed application form in **PDF format** along with all relevant documents. **Or** may apply through the National Job Portal website at <http://www.njp.gov.pk> within 15 days of the publication. Applications submitted in person will not be considered.

## Candidate’s Signature: \_