

NATIONAL INSURANCE COMPANY LIMITED

(OWNED BY THE GOVERNMENT OF PAKISTAN)

CUIN # 0041095



REGISTERED ADDRESS: NIC BUILDING, ABBASI SHAHEED ROAD,
P.O. BOX NO. 10506, KARACHI-74400

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E-mail: info@nicl.com.pk - Website: www.nicl.com.pk

“SAY NO TO CORRUPTION”

TENDER NOTICE

Invitation of Bids for Hiring Companies/Firms for providing following Services at various Locations of NICL's in Karachi

- 1. Security & Fire Fighting Services**
- 2. Housekeeping, Cleaning & Janitorial Services**

1. National Insurance Company Limited (NICL) is a General Insurance Company owned by the Government of Pakistan, working under Ministry of Commerce. The management of NICL intends to Invite bids/proposals from well reputed & experienced firms for the above mentioned services:

Description	Last Date & Time for Submission of Bids	Date & Time for Opening of Technical Proposals
Security & Fire fighting Services	17/07/2018 at 11:00 Hrs	17/07/2018 at 11:30 Hrs
Housekeeping, Cleaning & Janitorial Services	17/ 07/2018 at 11:30 Hrs	17/07/2018 at 12:00 Hrs

2. Sealed bids/tenders, under Single Stage two Envelope Bidding Procedure Clearly marked as “TECHNICAL PROPOSAL” & “FINANCIAL PROPOSAL” for the above referred services are invited from firms of good repute having Income Tax and GST/SST Registration (must be on the active list of tax payers) as per PPRA Rules.
3. Tender documents having the terms/conditions & Technical Evolution Criteria along with the detailed scope of work for the task can be obtained free of cost through a written request from the office of the undersigned on any working day (from Monday to Friday) during working hours.
4. The proposals in sealed envelope should be submitted to the undersigned as per the above mentioned date and time. The proposals will be opened by NICL's tender opening committee on the given date and time in the presence of bidders or their representatives present at the time.
5. Each bid should be accompanied by 2% (Two Percent) Earnest Money of the respected quoted amount in shape of Pay Order/Bank Draft in favor of National Insurance Company Limited, Karachi.

6. Late or unsealed Proposals will not be entertained
7. Price Quoted should be inclusive of GST/SST and all other applicable Taxes.
8. Quoted rates must be valid for a period of 90 days from the date of opening of tender.
9. Conditional &/or Multi optional quotations will not be accepted.
10. The National Insurance Company Limited may reject all bids or proposals at any time prior to the acceptance of the bid or proposal. However, the company shall, upon request, communicate to any bidder who submitted a bid or proposal, the grounds for its rejection of all bids or proposals, but is not required to justify those grounds.

Manager (Real Estate/Facilities)

5th Floor, NIC Building,
Abbasi Shaheed Road, Karachi

Phone No. 99225238

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